Lesson 3
Tools for Time Management

Koshy Varghese, Ph.D.
Professor
Building Technology & Construction Management
Department of Civil Engineering
I.I.T. Madras
Time Management Tools

- Lists-Calendar – Diary
- Bar/ Gantt Charts
- Critical Path Method
- Program Evaluation and Review Technique
- Monte-Carlo Simulation
- Linear Scheduling Method (LSM & LBMS)
- Theory of Constraints
- Dependency Structure Matrix
Lists – To do
Calendar Tools
• Develop WBS for any upcoming project you are involved with

• What are the time-related objectives of the project?

• What level of activity details is appropriate?

• What are the alternative structures for the WBS?

• Which structure is most appropriate for you & the team to identify & organize activities needed to plan, communicate and control the deliverables of the project from a time perspective?