Project Planning & Control

Time Management, Work Breakdown Structure (WBS), Gantt Charts
Week 2

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Lesson 1
Time Management - Overview

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Learning Objectives

• Time Management Overview

• Basics of Work Breakdown Structure

• Tools for Time Management
Management Approach
Planning, Monitoring and Control

**Planning**
Developing a strategy for executing the project in order to meet project objectives

**Do**
Executing project with intent to meet project objectives

**Monitoring/Check**
Gathering data on actual project progress and comparing with plan to evaluate compliance to plan

**Control /Act**
Decision making on interventions required during the execution of the project to keep the project on-track in order to meet objectives
Project Time Management - PMBOK

6.1 Activity Definition
6.2 Activity Sequencing
6.3 Activity Resource Estimation
6.4 Activity Duration Estimating
6.5 Schedule Development
6.6 Schedule Control
ACTIVITIES..ACTIVITIES..ACTIVITIES

• Project is made up of activities

• Completion of all activities ensures completion of project

• Key Step – Identify Activities!

• How?
Activity Definition - Example

Industry Lecture  

CEAFEST

Time Objective

Field Trip

SHAASTRA