

Unit 8 - Week 7

Course outline

How to access the portal?

Week 1

Week 2

Week 3

Week 4

Week 5

Week 6

Week 7

- Report Writing
- Types of Report
- Strategies for Report Writing Part I
- Strategies for Report Writing Part II
- Evaluation and Organization of Data

Quiz : Assignment 7

Week 8

Week 9

Week 10

Week 11

Week 12

Text Transcripts

Assignment 7

The due date for submitting this assignment has passed. As per our records you have not submitted this assignment.

Due on 2019-09-18, 23:59 IST.

1) The word 'Report' has come from the Latin word _____.

1 point

- Reparte
- Reporte
- Reportare
- Reparter

No, the answer is incorrect.
Score: 0

Accepted Answers:
Reportare

2) Which among these is correct about technical reports?

1 point

- Objective in approach
- Audience is not assured
- No fixed structure
- Written on one's own initiative

No, the answer is incorrect.
Score: 0

Accepted Answers:
Objective in approach

3) Which among these is not a type of report?

1 point

- Short and long reports
- Oral and written reports
- Management and technical reports
- Internal and external reports

No, the answer is incorrect.
Score: 0

Accepted Answers:
Internal and external reports

4) Choose the wrong option about special reports.

1 point

- Written during crucial hours
- Report writer to use extra care
- Specific format
- Meticulous use of language

No, the answer is incorrect.
Score: 0

Accepted Answers:
Specific format

5) What is the first preparatory step for writing a report?

1 point

- Determine your audience
- Make an outline
- Organize the material
- Identify your purpose and scope

No, the answer is incorrect.
Score: 0

Accepted Answers:
Identify your purpose and scope

6) Which of the following is a primary source of data collection?

1 point

- Personal observation
- Google
- Library
- All of the above

No, the answer is incorrect.
Score: 0

Accepted Answers:
Personal observation

7) What among the following is not a feature of personal interview?

1 point

- Conversation with a purpose
- Direct exchange of information
- Voice, facial expression and general behaviour overt.
- None of the above

No, the answer is incorrect.
Score: 0

Accepted Answers:
None of the above

8) Who said, "He who has eyes to see and ears to hear can convince that no mortal can keep a secret. If his lips are silent, he is chatting with his fingertips, betrayal seems to ooze out of him at every pore"?

1 point

- Sigmund Freud
- Antonio Gramsci
- Louis Althusser
- Jacques Lacan

No, the answer is incorrect.
Score: 0

Accepted Answers:
Sigmund Freud

9) Sampling is a certain way of _____.

1 point

- Selling the samples
- Evaluating data
- Gathering data
- None of these

No, the answer is incorrect.
Score: 0

Accepted Answers:
Evaluating data

10)The main topic and the sub topic should have some amount of distance in sample outlining. It is called _____.

1 point

- Coordination
- Subordination
- Indention
- None of the above

No, the answer is incorrect.
Score: 0

Accepted Answers:
Indention