

Unit 2 - Week 1

Course outline

How to access the portal?

Week 1

- Introduction to Soft Skills
- Aspects of Soft Skills
- Effective Communication Skills
- Classification of Communication
- Personality Development
- Quiz : Assignment 1

Week 2

Week 3

Week 4

Week 5

Week 6

Week 7

Week 8

Week 9

Week 10

Week 11

Week 12

Text Transcripts

Assignment 1

The due date for submitting this assignment has passed. As per our records you have not submitted this assignment.

Due on 2019-08-14, 23:59 IST.

1) 'Soft Skills' is a buzz word that _____ hard skills. 1 point

- contrasts
- comprehends
- complements
- echoes

No, the answer is incorrect.

Score: 0

Accepted Answers:
complements

2) Which trait of behavior among these is not promoted by improving Soft Skills? 1 point

- Emulation
- Persistence
- Flexibility
- Perseverance

No, the answer is incorrect.

Score: 0

Accepted Answers:
Emulation

3) Which among these hampers the right attitude? 1 point

- Positivity
- Concentration
- Comparison
- Adaptability

No, the answer is incorrect.

Score: 0

Accepted Answers:
Comparison

4) Among De Bono's 6 thinking hats technique, the yellow hat signifies 1 point

- A positive mindset
- Generating ideas
- Organizing and controlling thoughts
- All of the above

No, the answer is incorrect.

Score: 0

Accepted Answers:
A positive mindset

5) Who said: "In most models of future organization, teams, not individuals function as the primary performance unit"? 1 point

- De Bono
- Ferdinand de Saussure
- Suzanne Bidlake
- Carl Gustav Jung

No, the answer is incorrect.

Score: 0

Accepted Answers:
Suzanne Bidlake

6) Intrapersonal communication is 1 point

- face-to-face communication
- exchanging information on a large scale to a wide range of people
- transmission of information between organizational members or parts of the organization
- a communicator's internal use of language or thought

No, the answer is incorrect.

Score: 0

Accepted Answers:
a communicator's internal use of language or thought

7) The word 'communication' has derived from the _____ word *communicare* meaning 'to share'. 1 point

- German
- Latin
- English
- Sanskrit

No, the answer is incorrect.

Score: 0

Accepted Answers:
Latin

8) According to Alfred G Smith, "Culture is a _____ we learn and share, and learning and sharing require communication." 1 point

- method
- code
- word
- None of the above

No, the answer is incorrect.

Score: 0

Accepted Answers:
code

9) Only _____ can ensure that the communication process is complete. 1 point

- Receiver
- Sender
- Feedback
- None of the above

No, the answer is incorrect.

Score: 0

Accepted Answers:
Feedback

10) _____ is an informal communication network. 1 point

- Beetle leaf vine
- Diagonal vine
- Horizontal vine
- Grapevine

No, the answer is incorrect.

Score: 0

Accepted Answers:
Grapevine