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Courses » Developing Soft Skills and Personality

Announcements **Course** Ask a Question Progress Mentor

Unit 6 - Week- 5

Course outline

How to Access the Portal ?

Week-1

Week- 2

Week- 3

Week- 4

Week- 5

LECTURE 25: TECHNOLOGY AND COMMUNICATION: TECHNOLOGICAL PERSONALITY?

LECTURE 26: TECHNOLOGY AND COMMUNICATION: MOBILE PERSONALITY?

LECTURE 27: TOPIC: TECHNOLOGY AND COMMUNICATION: E-MAIL PRINCIPLES

LECTURE 28: TECHNOLOGY AND COMMUNICATION: HOW NOT TO SEND

Assignment - 5

The due date for submitting this assignment has passed.

As per our records you have not submitted this assignment. **Due on 2018-10-03, 23:59 IST.**

1) What/who is a cyborg? **1 point**

- Cybernetic organisms—a result of fusion between biology and technology
- The Vitruvian man
- Autonomous individual with great communication skill
- Michelangelo's David

No, the answer is incorrect.

Score: 0

Accepted Answers:

Cybernetic organisms—a result of fusion between biology and technology

2) Identify the author: "The real danger is not that computers will begin to think like men, but that men will begin to think like computers." **1 point**

- Sidney Sladen
- Sydney J. Harris
- Sir Philip Sidney
- Sidney Arthur Lumet

No, the answer is incorrect.

Score: 0

Accepted Answers:

Sydney J. Harris

3) The worst subject line that an e-mail can have is: **1 point**

- Subject:Re:Re: Coffee Club
- (no subject)
- Stay young forever

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TECHNOLOGY
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Quiz :
Assignment - 5

WEEK 5 -
FEEDBACK -
Developing Soft
Skills and
Personality

Answer Key for
Assignment 5

Week - 6

Week- 7

Week- 8

DOWNLOAD
VIDEOS

4) Regarding the use of technology, the three major concerns are:

1 point

- Control, Benefit, Choice
- Affordability, Availability, Affinity
- Fashion, Fetish, Favourableness
- Anarchy, Comfort, Singularity

No, the answer is incorrect.

Score: 0

Accepted Answers:

Control, Benefit, Choice

5) In an e-mail, abbreviations or acronyms

1 point

- Should not be used at all
- Can be used if they are commonly known and universally recognizable
- Should be used indiscreetly
- Can be created according to one's imagination

No, the answer is incorrect.

Score: 0

Accepted Answers:

Can be used if they are commonly known and universally recognizable

6) Mobile phones are useful as it

1 point

- Helps in emergency
- Connects people anytime across the globe
- Saves time
- All of these

No, the answer is incorrect.

Score: 0

Accepted Answers:

All of these

7) An E-mail should always be:

1 point

- Short, coherent, and concise
- Long and revealing one's grasp on language
- Abruptly closed
- Written in chat language

No, the answer is incorrect.

Score: 0

Accepted Answers:

Short, coherent, and concise

8) Sign(s) of a mobile addict is/are:

1 point

- Getting nervous if some applications do not run or the mobile hangs for a long time
- Feeling insecure if one's mobile phone is not always accessible even while one sleeps
- Sacrificing one's sleep routine owing to one's compulsive checking of notifications
- All of these

No, the answer is incorrect.

Score: 0

Accepted Answers:

All of these

9) In an Email, which of the following is important?

1 point

- Correct Spelling
- Proper Punctuation
- Giving Paragraph Space
- All of these

No, the answer is incorrect.

Score: 0

Accepted Answers:

All of these

10) The fear of being unable to live without one's mobile phone even for a while is:

1 point

- Necrophobia
- Nomophobia
- Neophobia
- Nomobophobia

No, the answer is incorrect.

Score: 0

Accepted Answers:

Nomophobia

11) Subject line of an e-mail:

1 point

- Should clearly express the content
- Should give freedom to the receiver to choose between opening the mail or deleting it
- Should not be tempting
- All of these

No, the answer is incorrect.

Score: 0

Accepted Answers:

All of these

12) To write a meaningful e-mail one should _____.

1 point

- i. plan one's e-mail before writing and sending it
- ii. be clear, concise, and coherent
- iii. express whatever comes to the mind

- (i) and (ii)
- (i) and (iii)
- (ii) and (iii)
- All of these

No, the answer is incorrect.

Score: 0

Accepted Answers:

(i) and (ii)

13) Netiquette is

1 point

- The code of conduct accepted by the society
- The accepted code of conduct on the internet
- Code of conduct for using Netflix
- Rules for playing net games

No, the answer is incorrect.

Score: 0

Accepted Answers:

The accepted code of conduct on the internet

14) Regarding an e-mail, the best attitude the sender can have about the time of the receiver is— **1 point**

- Why should I bother about someone's time?
- My time is more important so I shall send any trash without editing
- I shall spend extra time in editing and making my e-mail clear
- I enjoy wasting the time of others!

No, the answer is incorrect.

Score: 0

Accepted Answers:

I shall spend extra time in editing and making my e-mail clear

15) Which of the following is likely to add a personal touch to an email? **1 point**

- Use of institute/company's logo
- Use of smileys
- Both of these
- None of these

No, the answer is incorrect.

Score: 0

Accepted Answers:

Use of smileys

16) While making business calls, mobile etiquette necessitates— **1 point**

- Identifying the most suitable time
- Using SMS to brief about the purpose of the call
- Avoid giving frequent missed calls with an expectation that the other person would call back
- All of these

No, the answer is incorrect.

Score: 0

Accepted Answers:

All of these

17) What according to Dr Robert Becker, is the greatest polluting element on a global scale? **1 point**

- Proliferation of electromagnetic fields
- Emission of industrial pollutants
- Discharge of chemical pollutants in the rivers
- Ultra-Violet ray

No, the answer is incorrect.

Score: 0

Accepted Answers:

Proliferation of electromagnetic fields

18) Identify the Speaker: "All media are extensions of some human faculty."

1 point

- Marshall McLuhan
- Marshall Rosenberg
- Alan Turing
- Steven Spielberg

No, the answer is incorrect.

Score: 0

Accepted Answers:

Marshall McLuhan

19) Mobile etiquette includes—

1 point

- Not calling someone during one's busy hours
- Using e-mails/text messages instead of calling if written communication serves the purpose
- Making voice calls only when it is absolutely necessary
- All of these

No, the answer is incorrect.

Score: 0

Accepted Answers:

All of these

20) Identify the author of the following quote: "Email, instant messaging, and cell phones give us fabulous communication ability, but because we live and work in our own little worlds, that communication is totally disorganized."

1 point

- Marilyn Monroe
- Marilyn vos Savant
- Dr. Robert Becker
- Monroe H. Freedman

No, the answer is incorrect.

Score: 0

Accepted Answers:

Marilyn vos Savant

21) Before making a business call, one can just keep in mind the important points.

1 point

- True
- False

No, the answer is incorrect.

Score: 0

Accepted Answers:

False

22) While replying to an individual receiver in a group mail, it does not really matter if one quickly presses reply all.

1 point

- True
- False

No, the answer is incorrect.

Score: 0

Accepted Answers:

False

23) The 5 "P" s/Cardinal Principles of Soft Skills and Personality Development are Planning, Preparedness, Persecution, Presentability, and Perseverance. **1 point**

True

False

No, the answer is incorrect.

Score: 0

Accepted Answers:

False

24) Good spelling and no typographical errors in e-mails reflect literacy and professionalism. **1 point**

True

False

No, the answer is incorrect.

Score: 0

Accepted Answers:

True

25) Albert Einstein believes that the day technology will surpass our human interaction, the world will have a generation of genius. **1 point**

True

False

No, the answer is incorrect.

Score: 0

Accepted Answers:

False

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