

## **Minutes of the meeting of the Joint Certification Committee (JCC)**

**Date: 1 December 2016**      **Time: 2pm –3pm**

**Venue: Board room, IIT Delhi**

### **Attendees:**

Prof. Bhaskar Ramamurthi, Chairman, CSS-MOOCs PIC and Director, IIT Madras

Prof. Kushal Sen, Coordinator, IIT Delhi

Prof. Satyaki Roy, Coordinator, IIT Kanpur

Prof. Anupam Basu, Coordinator, IIT Kharagpur and Head, CET, IIT Kharagpur

Prof. B. K. Gandhi, Coordinator, IIT Roorkee and Head, ETC, IIT Roorkee

Prof. Sunil Khijwania, Coordinator, IIT Guwahati and Head, CET, IIT Guwahati

Prof. L. Umanand, Coordinator, IISc Bangalore

Prof. Prathap Haridoss, Coordinator, IIT Madras

Prof. Andrew Thangaraj, Coordinator, IIT Madras

Prof. R. K. Shevgaonkar, Coordinator, IIT Bombay (through video conference)

### **Minutes:**

#### **Report on the exams conducted in September-October 2017**

For the exams conducted on 18 and 25 Sep 2016, centres across India were 78 and 87 respectively while there were 43 centres across India for the exams on 16 and 23 October 2016. NPTEL Representatives from the 8 institutes and IIT Tpty, IIT Pkd were present at each and every centre to observe the exam.

Offline exams were conducted at NIT Srinagar, NIT Manipur, NIT Agartala, and Port Blair by faculty at these institutions. The question papers were sent in pdf format whose answer scripts were scanned and sent back to the NPTEL office.

A mobile App was developed by an IITM student – for tracking activities on Mock test and exam day – and this was tested by some IRs in making updates. This app if refined can be adopted by the administrators of the GATE and JEE as well.

A Whatsapp group was created with IRs of all centres as members along with some coordinators too. About 2000+ messages were exchanged on each day of mock test and the exam.

- Very useful as instantly updates were received and responses being given
- All IRs got an overview of exam centre operations

